



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
372 Kenneth Hahn Hall of Administration
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Los Angeles, CA 90012
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Website: <http://sbc.lacounty.gov>

FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montaña

VICE CHAIRPERSON
Mr. Frank S. Bacio

Ms. Barbara Bigby
Ms. Rita Hall
Mr. John A. Hammargren
Mrs. Anne S. Hill
Mr. Carl E. Moore

MINUTES OF THE **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **MEETING OF FEBRUARY 11, 2010**

CALL TO ORDER

Chairperson Montaña called the meeting to order at 10:07 a.m.

OPENING CEREMONIES

Chairperson Montaña led in the Pledge of Allegiance followed by a moment of silence.

ATTENDANCE

Present

Chairperson Eleanor R. Montaña
Vice Chairperson Frank Bacio
Barbara Bigby
Rita Hall
John Hammargren

Excused Absent

Anne S. Hill
Carl Moore

Guest

Cassandra Youngblood, Auditor-Controller

Staff

Lee Millen
Nyla Jefferson

APPROVAL OF FEBRUARY 3, 2010 MEETING MINUTES

On motion of Commissioner Hammargren, seconded by Commissioner Bigby and unanimously carried, the minutes of the meeting of February 3, 2010 were approved.

CHAIR'S REPORT

- The Chair shared the Los Angeles Times article, *County to End Emphasis on Family over Foster Care* (2/5/10).

TREASURER'S REPORT

Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$1, 538.93.

DISCUSSION AND CONSIDERATION OF A REVISED 2010 SCHOLARSHIP APPLICATION/PROGRAM

Discussion of this item was deferred to the February 24, 2010 meeting.

DISCUSSION AND CONSIDERATION OF A REVISED SBC'S INSPECTION REPORT FORM(S)

Commissioner Hammargren suggested adding the following question on the Institutional Inspections form; Internal Communication Adequate? Commissioner Hall requested that staff contact Commander Ruiz regarding "repeaters" and for her response at the next business meeting. Staff is to e-mail the inspection forms to the members for revisions.

DISCUSSION AND CONSIDERATION OF THE 2010 STRATEGIC PLAN

Discussion ensued on meeting locations for inspections on the first Tuesday of each month; and discussion will continue at the February 24, 2010 meeting:

Staff was reminded to obtain the most recent Probation Camp Inspection Report.

COMMISSIONERS' REPORTS ON GROUP HOMES AND/OR DETENTION FACILITIES INSPECTIONS FROM FEBRUARY 4, 2010 TO FEBRUARY 9, 2010

Phoenix House LA – 38, #3 – Commissioners Bigby and Hill The facility was visited on February 4, 2010 and was found to be in satisfactory condition.

West Hollywood Sheriff's Station – Chairperson Montaña The facility was visited on February 8, 2010, and was found to be in satisfactory condition.

Mental Health Court Department 95 – Chairperson Montaña The facility was visited on February 9, 2010, and was found to be in satisfactory condition.

El Monte Courthouse – Vice Chairperson Bacio and Commissioner Hammagren The facility was visited on February 8, 2010 and was found to be in satisfactory condition.

Areas of Concern: The facility needs racks to store fire gear, cells painted, color monitors, repeaters, reflective tape on cells and doors, new cuffing ports in two cells, refrigerator serviced (it's not cold), and light fixtures are missing covers.

Ranch San Antonio Boys Home – 40, #1 – Commissioners Bigby and Hill The facility was visited on February 10, 2010 and was found to be in satisfactory condition.

Touch a Life Foundation – 45, #2 – Vice Chairperson Bacio and Commissioner Hammagren The facility was visited on February 10, 2010 and was found to be in unsatisfactory condition. **Areas of Concern:** The facility needs to repair the driveway, clean grounds and appliances, repair wall oven, ensure that the pantry is adequately stocked with food, clean under the sink and in other kitchen areas, a Need and Service plan is out dated, no current Activity Schedule is displayed, and the vehicle door handle and lock needs repair. A facility re-inspection will be scheduled within 90 days.

You are a Difference Foundation – 49, #3 – Commissioners Hall and Moore The facility was visited on February 9, 2010 and was found to be in satisfactory condition.

NEW BUSINESS/ANNOUNCEMENTS

Commissioner Hammargren announced he will be absent from some of the meetings in March and April 2010 due to knee surgery and a scheduled vacation.

Commissioner Hall reported that there are food banks that provide 200 pounds of food for \$25. The facility is located at 1101 East Washington Boulevard near Central Avenue.

Staff distributed the Commission for Women's Annual Women of the Year Awards Luncheon announcement.

PUBLIC COMMENT

There was none.

ADJOURNMENT

The meeting was adjourned at 11:45 a.m.